

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.



BRAMHAM

BRAMHAM INTERNATIONAL HORSE TRIALS

FEI Mitigation Document

This document contains;

- The Event Covid-19 Risk Assessment and Risk Mitigation plan in accordance with the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic in which all Officials have been made aware of the content
- EHV-1 Biosecurity – Please refer to Appendix 1 and make sure you are compliant with the requirements that are in place prior to your arrival at Bramham.
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.

Bramham International Horse Trials

9th – 12th June 2022

POLICY FOR ENHANCED COMPETITION SAFETY AND BIOSECURITY

In an effort to mitigate the risk of transmission and further spread of any infectious diseases both Human and Equine, the following policy will be implemented for the Enhanced Competition Safety and by be adhered to by ALL attending Bramham International Horse Trials (9th – 12th June 2022). The policy has been developed in conjunction with British Eventing, the events CMO and Health and Safety Steward, and is based on the currently accepted best practices by the World Health Organization (WHO) and US Centre for Disease Control (CDC).

OVERVIEW:

Human – any person feeling unwell with Symptoms of Covid-19 – high temperature, fever, and a persistent cough or loss of taste or smell please DO NOT attend the event.

Equine – In accordance with Art. 1029 and 1031 if the FEI 2022 Veterinary Regulations, as of 1 January 2022, ALL Horses competing at ALL FEI Events must fulfil the Horse Health Requirements via the FEO HorseApp (see Appendix 1).

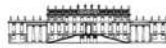
PRE-EVENT

Human

- ✓ All persons on the Event site must adhere to current guidance and advice which can be found in detail www.gov.uk/coronavirus
- ✓ Spectator & Event Personnel Numbers – No Restrictions. NHS Covid Passes are not required.
- ✓ Competitor Limits – The rules covering the number of competitors an event can accept will revert to Rule 4.3 as per the 2022 Members Handbook.
- ✓ Owners and support crew will be issued passes as per Schedule
- ✓ All Entries will be online and must be complete and paid for including the starting fee pre-event information read and understood prior to arrival, thus reducing the need for additional interaction in the show office.

Equine

- ✓ In accordance with Art. 1029 and 1031 of the FEI 2022 Veterinary Regulations, as of 1 January 2022, ALL Horses competing at ALL FEI Events must fulfil the Horse Health Requirements via the FEI HorseApp (See Appendix 1).



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ON-EVENT

ARRIVAL

Entering the event site MUST be done via the one-way system and EVERYONE (athletes, owners, officials and volunteers) must register at the drive through check in located at the entrance to the site here a member of the OC will direct you to you designated car park.

Competitors - All Horses arriving on-site must register with the FEI Veterinarians and FEI Officials for an Examination. Isolation stables will be available. The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

EVENT SITE

- ✓ Hand Sanitisation stations will be located around site, specifically in high contact areas
- ✓ All toilets will be thoroughly cleaned. Hand washing or sanitiser will be available both outside the units, as well as inside the cubicles.

Athletes:

- ✓ On arrival all riders must collect an information pack containing latest information and all their competitor numbers for cross country from the Stables Manager's Office.
- ✓ Dressage test sheets can be collected from the Stables Manager's Office.
- ✓ The Event Organiser Office and Stable Manager Office will be able to always give up to date information.

Owners:

- ✓ To gain access to the site please make sure you have your Vehicle Pass clearly showing.
- ✓ Organisers that are registered with the FEI will be issued with an identity wristband that will give access to the stables (up to 2 car passes per horse).
- ✓ If you require a pass or any further information, please email emilyadshead@bramhampark.co.uk. There will be a separate Car Park for Owners.

Contractors, Officials & Volunteers:

- ✓ All pre-event information detailing protocols and procedures must be read and understood prior to arrival.
- ✓ Separate parking will be provided for Contractors and Officials.
- ✓ Fence Judge Briefings will be on-site, details of which will be sent our prior to the event.

POST-EVENT

- ✓ All Scoring will be published electronically on www.eventingscores.co.uk
- ✓ Prize forms can be complete using the on-line form at www.bramham-horse.co.uk



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Appendix 1:

EHV-1 Biosecurity

As per the FEI EHV-1 By Laws, it is now mandatory to use the FEI HorseApp mobile application to:

- Enter the temperature of each horse twice daily for the 3 days leading up to the arrival at the event.
- Fill in a Horse Health FEI Self-Certification form for all horses attending the event.

For clarification, the 3 days prior to your arrival at the Event are calculated as per this example: If you plan to arrive at the Event on Tuesday, you will have to enter the temperatures for the three preceding days, which are Saturday, Sunday and Monday.

In order to facilitate the examination on arrival at Bramham Horse Trials the 'Arrivals Team' will be available on Tuesday 7th June from 10am onwards.

***Please remember to bring your own thermometer to the event as you will have to take the temperature of each horse after unloading and again twice daily during the event, entering the results each time on the FEI HorseApp.**

All information & guidelines on how to use the FEI HorseApp can be found here: [FEI HorseApp/FEI](#)

The Veterinary Centre in the Stables is manned throughout the day. Veterinary Assistance can be obtained outside these hours, the number can be found on the door to the Stable Manager's Office.

EHV-1 Biosecurity Protocol and Contingency Plan

The following Biosecurity Protocol and Contingency Plans have been put in place in order to safeguard as far as is possible horses competing at Bramham International Horse Trials in line with the recommendations and requirements of the International Equestrian Federation (FEI) to minimise risks of infection with EHV-1.



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BRAMHAM INTERNATIONAL HORSE TRIALS

Biosecurity Protocol

Before Arrival at the Event:

As per the FEI EHV-1 By-Laws, it is now mandatory to use the FEI HorseApp mobile application to:

- Enter the temperature of each horse twice daily for the 3 days leading up to the arrival at the event.
- Fill in a Horse Health FEI Self-Certification form for all horses attending the event. For clarification, the 3 days prior to your arrival at the Event are calculated as per this example: If you plan to arrive at the Event on Tuesday, you will have to enter the temperatures for the three preceding days, which are Saturday, Sunday and Monday.

Failure to comply with the FEI HorseApp process results in the automatic reporting of a rule infringement to the FEI.

Arrival at the event:

1. Upon arrival, follow the Parking Stewards instructions
2. All Horses (competing and non-competing) must undergo a veterinary Examination on Arrival before they will be permitted to enter the stables compound.
3. Horses will be examined by one of the Veterinary Surgeons available. The Horse's microchip will be read and checked with their Passport. Vaccination dates will be checked to ensure the horse is up to date with compulsory vaccinations for Equine Influenza. The passport will be retained by The Veterinary Delegate for the period of the Event and validated. Clinical examination: Each horse will have its temperature taken by the rider/groom and this will be recorded by the attending vet, who will note down the temperature in the FEI HorseApp as well as making a general clinical assessment. If the horse's temperature is over 38.5°C, the horse will be rechecked after a period of rest. If the horse then tests as equal to or below 38.5°C the horse will be accepted and may be taken to its stable. In the case that the horse's temperature continues to be above 38.5°C the Contingency Plan will be put into operation. The horse and any horses travelling on the same vehicle, will be moved to the Isolation Zone. The Contingency plan is outlined in the second part of this document. If the horse's temperature is normal on the following day and it is verified that the horse does not present any other infectious symptoms, the animal will be transferred to its assigned stable.
4. Horses passing the Examination on Arrival will be directed by a member of the Arrivals Team to their assigned stable where kit can also be unloaded. Further paperwork and instructions will be issued by The Stable Managers' Office.

During the Event:

1. Stable areas: The stables at Bramham are large temporary Barn Stables with good ventilation. All stables will be cleaned, disinfected, and sealed before the arrival of horses. Hand sanitisers will be available at the Stable Manager's cabin.
2. The temperature of each horse must be taken twice daily (morning and evening) by the rider or groom and must be noted down in the FEI HorseApp.

In the case of suspicious symptoms arising during the event (fever etc): The horse will be examined by a member of the veterinary team and, if considered to be necessary, isolated to a designated Isolation box after consultation with the FEI Veterinary Delegate. All 'in contact' horses will be kept under close observation. Relevant procedures will be taken, and the Contingency Plan brought into action.



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Contingency Plan

1. **Isolation Area:** There will be an Isolation Area which will be more than 50m away from the main stabling area. Stables in this area will be cleaned and disinfected prior to the Event. There will be a sufficient number of stables available proportional to the number of horses attending the event.
2. **Access to the Isolation Area:** Only those in charge of the care of an isolated horse may enter the isolation area. Pets are prohibited in the isolation area. **Horse Stabling:** Disposable gloves and other items will be available in the isolation area. Each horse will have a separate tack space to prevent cross contamination of other horses by sharing equipment. Hand disinfection points will be placed at the entrance / exit of the isolation area and there will be an area to change clothes and shoes before exiting.
3. **Care and Monitoring of Isolated horses:** a) Rectal temperature must be taken twice each day, morning and evening and must be noted down in the FEI HorseApp. It is important to assess the general appearance of the horse (discharge from nostrils and eyes, any changes in the consistency and number of droppings etc) and its wellbeing noted plus any changes in water or feed consumption. These changes should be reported to the treating Veterinary Surgeon. Any horse in isolation will be examined at least twice daily by a member of the Veterinary Team. Treatment will be given as required. Footwear and clothing should be washed and disinfected after use with each horse, as well as coveralls and disposable gloves which should be carefully disposed of after each use. b) The Veterinary Office and Treatment Boxes, close to the main stable compound, are manned throughout the day. Veterinary assistance can be obtained outside these hours by telephone. A full list of telephone numbers is posted on the door of the Veterinary Office. c) In the case that a horse needs to be transported to the Equine Hospital there is a horse ambulance on site. d) PPE: Specific equipment will be used for each horse in the isolation area. All equipment that is shared such as thermometers etc, will be disinfected between horses. Materials that cannot be disinfected (brushes and sponges etc) will be for individual use with each horse.



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BRAMHAM INTERNATIONAL HORSE TRIALS

08-12 June 2022

Bramham (GBR)

Bramham International Horse Trials 2022

SCHEDULE

CCI4*-L CCI4*-S CCIU254*-L



BRAMHAM

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BRAMHAM INTERNATIONAL HORSE TRIALS

I. DENOMINATION OF THE EVENT

Venue: Bramham - Bramham International Horse Trials 2022

NF: GBR

Date: 08/06/2022 to 12/06/2022

Event Categories:

CCI4*-L

CCI4*-S

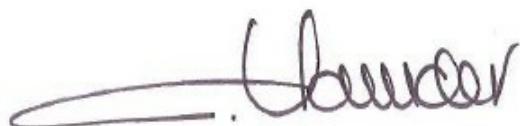
CCIU254*-L

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 17 November 2021
- FEI General Regulations, 24th edition, effective 1st January 2020, updates effective 1st January 2022
- FEI Veterinary Regulations, 14th edition, effective 1 January 2018, updates effective 1st January 2022
- FEI Eventing Rules and its Annexes, 25th edition, effective 1st January 2020, updates effective 1st January 2022
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 08 April 2022 (V1) , modified on 22 April 2022 (V2) , modified on 26 April 2022 (V3)



Catrin Norinder
FEI Director Eventing and Olympic

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <https://inside.fei.org/fei/regulations/general-rules>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: Nicholas Pritchard

Address: Horse Trials Office
Bramham Park
LS23 6ND Wetherby Great Britain

Phone: 01937 846005

Fax:

Email: horsetrials@bramhampark.co.uk

Website: www.bramham-horse.co.uk

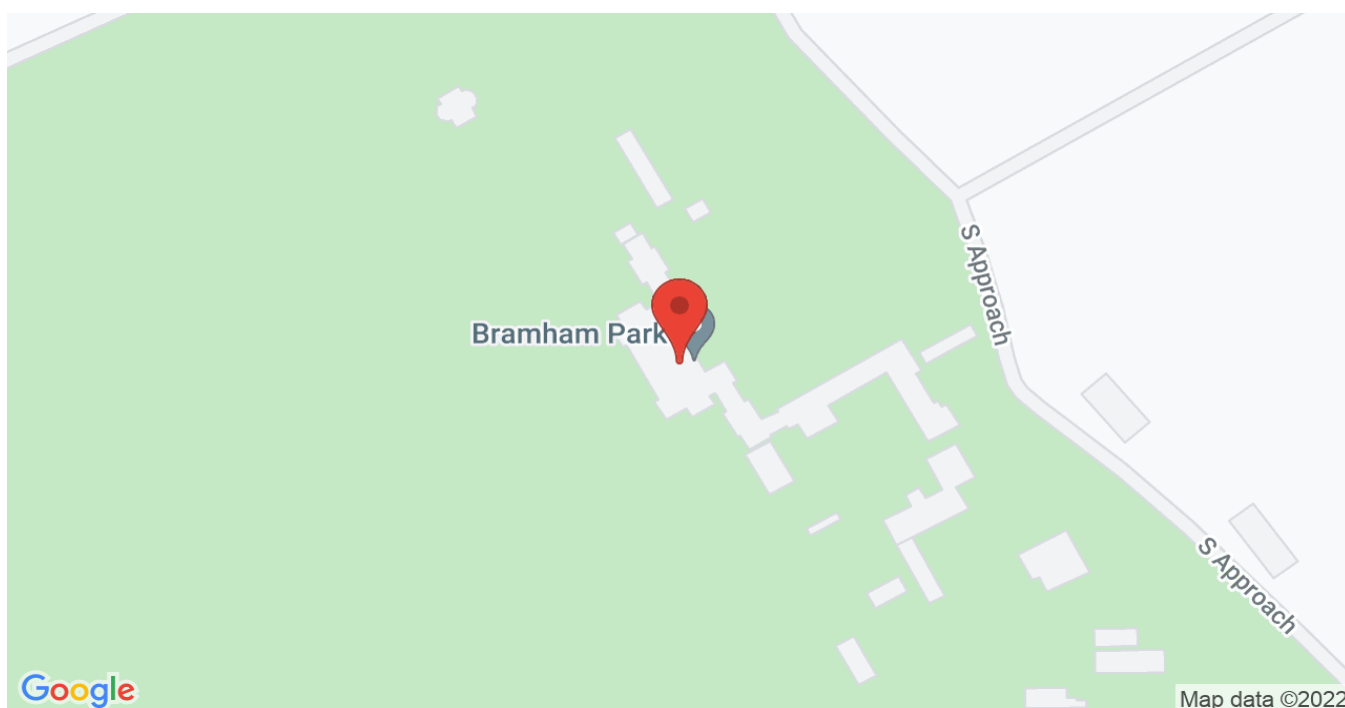
Showground contact details

Venue name: Bramham

Address: Bramham Horse Trials
Wetherby
Great Britain

Phone:

GPS Coordinates: Lat: 53.87011, Long: -1.38023



Accessibility details (directions by road, nearest airport / train station):

Bramham Park is situated on the A1, approximately 5 miles south of Wetherby in West Yorkshire, 10 miles from Leeds and 15 miles from York. Mainline rail stations can be found at Leeds and York. Leeds Bradford is the closest airport

2. ORGANISING COMMITTEE

Show Secretary	Emily ADSHEAD
President of the Event	Nick LANE FOX
Press Officer	Winnie MURPHY
Honorary President	David GRAY

3. EVENT DIRECTOR(S)

Name: Nicholas PRITCHARD

4. STABLE MANAGER(S)

Name: Holly FARR

V. OFFICIALS

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the online FEI Competency Evaluation Test.

At least one Permitted Treating Vet must be appointed for every 200 horses at the venue (Veterinary regulations, art. 1007).

Assignment	Name / FEI ID	NF	Function	Events
1. Ground Jury				
CCI4*-L				
Ground Jury President	Pollyann HUNTINGTON 10049341	AUS	Judge (3)	
Ground Jury Member	Annabel SCRIMGEOUR 10050164	GBR	Judge (3)	
Ground Jury Member	Xavier LE SAUCE 10102470	FRA	Judge (3)	
Jumping Judge	Christopher William JOPLING 10167918	GBR	Judge (3)	
CCI4*-S				
Ground Jury President	Nick BURTON 10051533	GBR	Judge (3)	
Ground Jury Member	Nikki HERBERT 10065909	GBR	Judge (3)	
Ground Jury Member	Faith PONSONBY 10049961	IRL	Judge (3)	
Jumping Judge	Christopher William JOPLING 10167918	GBR	Judge (3)	
CCIU254*-L				
Ground Jury President	Pollyann HUNTINGTON 10049341	AUS	Judge (3)	
Ground Jury Member	Annabel SCRIMGEOUR 10050164	GBR	Judge (3)	
Ground Jury Member	Xavier LE SAUCE 10102470	FRA	Judge (3)	

Assignment	Name / FEI ID	NF	Function	Events
Jumping Judge	Christopher William JOPLING 10167918	GBR	Judge (3)	
2. Technical Delegate				
Technical Delegate	Patricia CLIFTON 10051611	GBR	Technical delegate (3)	All Events
Assistant Technical Delegate	Andrew TEMKIN 10008801	USA	Technical delegate (3)	All Events
3. Course Designer				
Cross Country Course Designer	Ian STARK 10004354	GBR	Course designer (3)	All Events
Jumping Course Designer	Di BODDY 10234905	GBR	Course designer (National)	All Events
Course Builder	David EVANS 10057255	GBR		All Events
4. Chief Steward				
Chief Steward	Nicola SALMON 10051884	GBR	Steward (3)	All Events
5. Assistant Stewards				
Assistant Steward	Sarah BULLEN 10040252	GBR	Steward (2)	All Events
Assistant Steward	Lindy BEST 10065551	GBR	Steward (1)	All Events
Assistant Steward	Jan COTTAM 10064440	GBR	Steward (2)	All Events
Assistant Steward	Gill SHEA 10167940	GBR	Steward (National)	All Events
Assistant Steward	Sarah BULLEN 10040252	GBR	Steward (2)	All Events
Assistant Steward	Sally SWIERS 10007365	GBR	Steward (National)	All Events
6. FEI Veterinary Delegate				
Veterinary Delegate	Jonathan ANDERSON 10089276	GBR	Official Veterinarian (2)	All Events
7. Veterinary Service Manager & Treating Veterinarian				

Assignment	Name / FEI ID	NF	Function	Events
Veterinary Service Manager (VSM)	David S. GREEN 10053835	GBR	FEI Permitted Treating Veterinarian	All Events
Treating Veterinarian	David S. GREEN 10053835	GBR	FEI Permitted Treating Veterinarian	All Events
8. Chief Medical Officer & Medical Services				
Chief Medical Officer	Tom COWLAM 10267054 <i>Phone: 01937846000</i>			All Events
Medical Services	St John Ambulance 30000160		Corporation	All Events
9. Farrier				
Farrier	Simon JACKSON 10264620 <i>Phone: 07974 667784</i>			All Events

VI. INVITATIONS

1. GENERAL

Invited NFs	Unlimited The FEI Board condemns the invasion of Ukraine by Russian military forces and the support provided by the government of Belarus. Further to the recommendation of the IOC Executive Board on 28 February 2022 and the request of the FEI Executive Board and as a protective measure to secure the integrity and safety of FEI Competitions, the FEI Board agrees to the following Emergency Board Resolution in accordance with Article 20.3 of the FEI Statutes: To prohibit all Russian and Belarusian Athletes, Horses and Officials from participating in FEI Events until further notice. To enable an effective implementation of this Emergency Board Resolution, the prohibition will take effect as of midnight (CET) on Sunday, 6 March 2022. This Emergency Board Resolution also excludes the possibility of Russian and Belarusian Athletes (Equine and Human) and Officials from participating in FEI Events under the FEI flag and/or in a neutral capacity.
Number of athletes from the host nation	150 CCI4*L - 70 approx CCI4*U25 - 20 approx CCI4*S - 60 approx
Number of athletes per NF	8 CCI4*L and CCI4*U25 restricted to 8 if balloting. CCI4*S restricted to 8 if balloting
Maximum number of horses per athlete	4 CCI4*L and CCI4*U25 - 4 unless over subscribed
Ballot procedure in case of excessive entries	CCI4*-L/U25CCI4*-L: a) Only correctly completed entry forms with full payment will be considered. b) The event will accept approximately 80 entries (CCI4*-L). 30 entries (U25CCI4*-L) and 80 entries (CCI4*-S) for the "CLASS". c) If the class is oversubscribed an agreed number of entries per NF will be accepted (NF to provide a list of all entries in priority order). d) Athletes to be limited to 2 horses e) If oversubscription still occurs, and after accepting entries at the request of the British Selectors, the OC will use FEI points calculated by each horse to establish a ranking order of acceptance for GB athletes. f) A wait list will be held and published.

Athletes are invited by the Organiser through their National Federation.
One (1) groom per athlete.

2. ENTRY RIGHTS TO SHOWGROUNDS / ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009

NUMBER OF ACCREDITED PERSONS

Athlete	1
Partner	1
Groom	1
Horse owner	2 accreditations per horse acc. to FEI Passport Additional tickets can be purchased through www.bramham-horse.co.uk

VII. ENTRIES

IMPORTANT

- Entries must be made through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at:
<https://inside.fei.org/fei/your-role/it-services/fei-entry-system>
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will automatically be disqualified unless compelling circumstances warrant otherwise.

British Athletes Entries must be made via the British Eventing EARS System and in the FEI entry system.

Foreign Athletes not competing for GBR must enter via their NF.

IMPORTANT - Your NF must use the FEI Entry System to make your entries for this event. As an athlete, once your NF has made your entry please enter yourself and pay via the internet on the British Eventing system.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art. 509 of the FEI Eventing Rules, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

Deadlines for entries

Closing date for definite entries:	CCI4*-L 10/05/2022
	CCI4*-S 10/05/2022
	CCIU254*-L 10/05/2022

Last date for substitutions:	CCI4*-L 01/06/2022
	CCI4*-S 01/06/2022
	CCIU254*-L 01/06/2022

Fees for horses

Entry fee per horse	
CCI4*-L	342.18 GBP incl. VAT (410.62%)
CCI4*-S	255.4 GBP incl. VAT (306.48%)
CCIU254*-L	342.18 GBP incl. VAT (410.62%)

EADCMP Fee

Lower Level Events (CIMs) CHF 18 per horse per event (For definition of CIMs see Appendix E of the FEI General Regulations)
Higher Level Events CHF 25 per horse per event (All other events not defined as CIMs)

CCI4*-L	21 GBP (25 CHF not included in entry fee)
CCI4*-S	21 GBP (25 CHF not included in entry fee)
CCIU254*-L	21 GBP (25 CHF not included in entry fee)
Stabling fee per horse	
CCI4*-L	215 GBP £215/3 nights Including VAT
CCI4*-S	215 GBP £215/3 nights Including VAT
CCIU254*-L	215 GBP £215/3 nights Including VAT
Total fee per horse	
CCI4*-L	578.18 GBP incl. VAT
CCI4*-S	491.4 GBP incl. VAT
CCIU254*-L	578.18 GBP incl. VAT

2. DETAILS ENTRY PROCEDURE FEE / PAYMENT

Full payment must be received at time of entry or the entry will not be accepted. Any queries please contact Jen Caley - jennifercaley.jc@gmail.com. Entries and payment must be made via the British Eventing EARS System and the FEI Entry System, all payments will be made via these systems.

3. OTHER FEES

All other fees must be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC.

Electricity for boxes (upon request)	120 GBP per charge
Hay	See Stables Manager
Shavings	6 GBP per bale See Stables Manager

Lorry / Caravan area

Power supply	Not provided by the OC £120 including VAT for Hook up
Water supply	Not provided by the OC

All aforementioned amounts include VAT, if applicable

VAT number of the Organiser:

4. NO-SHOWS AND LATE WITHDRAWALS

In the case of withdrawals after the date of definite entries or no-shows the athlete or the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show.

Amount charged

Refund procedure

100% will be given for withdrawals up to 10 May (closing date). No refund provided unless replaced from the waitlist. - the refund will be in full minus a £25 admin fee. After 3rd June - NO REFUND.

Waitlists for all classes will be held if necessary.

5. QUALIFICATIONS

Entries have to be in accordance with Art. 520 and 521 of the FEI Eventing Rules, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

The eligibility to compete will be determined by a combination of the following:

- The level of the Athlete category (National, D, C, B, A) (Art.519)
- The achievement of a number of Minimum Eligibility Requirements according to the eligibility matrix of requirements (Art. 520)

VIII. TIMETABLE

CCI4*-L	Day	Date	Time
Vet examination on arrival	Tuesday	07/06/2022	10:00
Opening of stables	Tuesday	07/06/2022	10:00
Official course inspection	Tuesday	07/06/2022	14:00
1st horse inspection	Wednesday	08/06/2022	16:00
Declaration of starters	Wednesday	08/06/2022	17:00
Dressage Test - 1st Day	Thursday	09/06/2022	09:00
Dressage Test - 2nd Day	Friday	10/06/2022	09:00
Cross-Country Test	Saturday	11/06/2022	09:00
2nd horse inspection	Sunday	12/06/2022	09:00
Jumping Test	Sunday	12/06/2022	12:00
Prize-giving	Sunday	12/06/2022	14:45

CCI4*-S	Day	Date	Time
Vet examination on arrival	Tuesday	07/06/2022	10:00
Opening of stables	Tuesday	07/06/2022	10:00
Official course inspection	Wednesday	08/06/2022	14:00
Dressage Test	Thursday	09/06/2022	09:30
Jumping Test	Saturday	11/06/2022	08:30
Cross-Country Test	Saturday	11/06/2022	14:00
Prize-giving	Saturday	11/06/2022	17:30

CCIU254*-L	Day	Date	Time
Official course inspection	Tuesday	07/06/2022	10:00
Vet examination on arrival	Tuesday	07/06/2022	10:00
Opening of stables	Tuesday	07/06/2022	10:00

1st horse inspection	Wednesday	08/06/2022	16:30
Declaration of starters	Wednesday	08/06/2022	17:30
Dressage Test	Thursday	09/06/2022	14:00
Cross-Country Test	Saturday	11/06/2022	12:00
2nd horse inspection	Sunday	12/06/2022	08:30
Jumping Test	Sunday	12/06/2022	10:00
Prize-giving	Sunday	12/06/2022	11:15

IX. COMPETITIONS

These competitions will be in accordance with the FEI Eventing Rules and its Annexes, 25th edition, effective 1st January 2020, updates effective 1st January 2022.

CCI4*-L

TECHNICAL CONDITIONS

DRESSAGE TEST CCI4* A
CCI4*-L

CROSS-COUNTRY TEST **Length:** 5700 - 6270 m
CCI4*-L **Speed:** 570 m/min
 Number of efforts: 35 - 40

JUMPING **Distance:** 600 m
CCI4*-L **Speed:** 375 m/min
 Max. number of efforts: 15
 Number of obstacles: 11 - 12

PRIZE CLASSIFICATION

Total amount of prize money per section: 18,500 GBP
 See table below

U.K. Tax: Prizemoney won by the athletes resident outside the UK will be subject to deduction of UK Tax in accordance with HMRC regulations

Other details on prize money distribution

Fewer or further prizes will be awarded on number of starters (1 prize per 4 starters)

1st - £5,750

2nd - £3,600

3rd - £2,250

4th - £1,500

5th - £875

6th - £625

7th - £525

8th - £425

9th - £325

10th - £300

11th - £300

12th onwards - £300 per placing

CCI4*-S

TECHNICAL CONDITIONS

DRESSAGE TEST CCI4* A
CCI4*-S

CROSS-COUNTRY TEST Length: 3420 - 3990 m
CCI4*-S Speed: 570 m/min
Number of efforts: 30 - 35

JUMPING Distance: 600 m
CCI4*-S Speed: 375 m/min
Max. number of efforts: 15
Number of obstacles: 11 - 12

PRIZE CLASSIFICATION

Total amount of prize money per section: 7,635 GBP
See table below

U.K. Tax: Prizemoney won by the athletes resident outside the UK will be subject to deduction of UK Tax in accordance with HMRC regulations

Other details on prize money distribution

Fewer or further prizes will be awarded on number of starters (1 prize per 4 starters)

1st - £2,000

2nd - £1,400

3rd - £1,000

4th - £800

5th - £640

6th - £515

7th - £410

8th - £330

9th - £270

10th - £270

11th - £270

12th onwards - £270 per placing

CCIU254*-L

TECHNICAL CONDITIONS

DRESSAGE TEST CCI4* A
CCIU254*-L

CROSS-COUNTRY TEST CCIU254*-L
Length: 5700 - 6200 m
Speed: 570 m/min
Number of efforts: 35 - 40

JUMPING CCIU254*-L
Distance: 600 m
Speed: 375 m/min
Max. number of efforts: 15
Number of obstacles: 11 - 12

PRIZE CLASSIFICATION

Total amount of prize money per section: 10,000 GBP
See table below

U.K. Tax: Prizemoney won by the athletes resident outside the UK will be subject to deduction of UK Tax in accordance with HMRC regulations

Other details on prize money distribution

Fewer or further prizes will be awarded on number of starters (1 prize per 4 starters)

1st - £3,000

2nd - £2,000

3rd - £1,500

4th - £1,000

5th - £800

6th - £500

7th - £450

8th - £350

9th onwards - £270 placing

PRIZE MONEY SUMMARY

Category	Amount
CCI4*-L	18,500.00 GBP
CCI4*-S	7,635.00 GBP
CCIU254*-L	10,000.00 GBP
Total	36,135.00 GBP

Grooms Prize - £250 awarded to the groom of the winning horse in the CCI4*L and U25 CCI4*L

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the **1st prize must not exceed 1/3 of the total prize money** distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

X. FACILITIES OFFERED

1. ATHLETES

ACCOMMODATION

-

MEALS

At the expense of **Athletes**

2. GROOMS

ACCOMMODATION

-

MEALS

Meals at the expense of **Athletes**

If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL, ADMINISTRATIVE AND TECHNICAL INFORMATION

1. DRAWS

No draws

2. COMPETITION ARENAS

	Name	Width (m)	Length (m)	Type of footing/ground
Dressage	West Arena	75	95	Grass
Cross-country	Cross Country Course			Undulating grass and woodland, some hills
Jumping	West Arena	75	95	Grass

3. PRACTICE ARENAS

Name	Width (m)	Length (m)	Type of footing/ground
Practice Arena	75	95	Grass

4. STABLES

Size of boxes **3 m x 4 m**

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

5. SCORING/TIMING PROVIDER

The FEI may require to be provided with real time results data feed of your event according to FEI requirements; in this case, you and your provider will be informed accordingly.

The Scoring and Timing of the Event will be performed by the following FEI Certified Provider:

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Name of the company: Equipe AB

FEI Certified Service Provider ID number: GU12Y101AKSCH

Contact person at event:

Name: JenCALEY

FEI ID Number: 10125868

Contact email: jennifercaley.jc@gmail.com

6. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your Event? **No**

7. PRIZE-GIVING CEREMONY

The owner of the winning horse/pony is invited to the prize-giving ceremony: **Yes**

The athletes required to present themselves for the prize-giving ceremony of each competition are: **Top 10**

Athletes riding their horses: **Yes**

8. ADVERTISING ON ATHLETES AND HORSES

At CI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with article 541 of the FEI Eventing Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

9. TICKETING

Are you selling tickets for spectators to attend your event? **Yes**

Name of your ticketing provider: Ticketsrv

Web address to buy tickets: www.bramham-horse.co.uk/tickets

10. BETTING

Betting will be authorised by the Organiser: **No**

11. TRANSPORT REIMBURSEMENT HORSES/PONIES

12. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

13. LOCAL TRANSPORTATION & ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance: **Not applicable**

Organiser shuttle service available: **Not applicable**

Public transport available: **Not applicable**

14. LORRY / CARAVAN FACILITIES

Lorry or caravan can be parked close to the stables: **Yes**

15. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:
<http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name: Luck Greayor Bloodstock Shipping Ltd
Address: Penfold Building Westfield Farm Lambourn RG17 7HD
Phone: 01488 670398
Fax: 01488 670399
Email: james@lgbloodstock.com
Opening hours:

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations

-

Quarantine period

-

Specimen Import Licence applied

-

3. NATIONAL REQUIREMENTS

-

4. PONIES

FEI Veterinary Regulations, Chapter IX: For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations Chapter VIII: Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1 PASSPORTS (FEI GENERAL REGULATIONS ARTICLE 137)

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation. All Horses competing at FEI Events must be registered with the FEI. FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events. NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs 137.2). Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations and may not be allowed to compete. NB: for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2 VACCINATIONS - EQUINE INFLUENZA (FEI VETERINARY REGULATIONS ARTICLE 1003)

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

Vaccination	Protocol	Eligibility to enter venue
Primary course	1st Vaccination: day 0 2nd Vaccination: day 21-92	May compete 7 days after the 2nd Vaccination
First booster	Within 7 months of the 2nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine

Influenza vaccines within the relevant territory.

7.3 EXAMINATION ON ARRIVAL (FEI VETERINARY REGULATIONS ARTICLE 1031)

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. Persons Responsible must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4 HORSE INSPECTIONS (FEI VETERINARY REGULATIONS ARTICLES 1034-1042)

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5 LIMB SENSITIVITY EXAMINATION (FEI VETERINARY REGULATIONS ARTICLE 1048-1053)

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event, including, but not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event. Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP)

8.1 SAMPLING (FEI VETERINARY REGULATIONS CHAPTER VII)

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2 ELECTIVE TESTING (FEI VETERINARY REGULATIONS ARTICLES 1057 AND 1058)

Elective Testing may be carried out prior to an Event to check for the presence of prohibited substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic (“Policy”) (<https://inside.fei.org/fei/covid-19/return-to-play/policy-tools>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event’s deadline for Definite Entries.**

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, **HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (“RELEASEES”), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.**

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. MEDICAL INFORMATION FORM FOR ARMBANDS

Declaration of medical condition

Athletes with medical conditions that may be relevant in the case of a medical emergency are responsible, at every Event when riding, for wearing a medical data carrier* from a system provider able to communicate information at least in English. Alternatively (and at the minimum) a medical armband of good quality can be used. Athletes who chose to wear an armband should download and fill the form available for this purpose on the FEI’s website <http://inside.fei.org/fei/your-role/officials/eventing/forms>.

** Medical data carrier (also called “medical identification tag”): small emblem or tag worn on a bracelet, neck chain, or on the clothing, intended to alert paramedics/physicians/ first responders that the wearer has an important medical condition.*

Conditions that are relevant include recent head injury, serious past injuries/surgery, chronic health problems such as diabetes, long-term medications and allergies. If in doubt, the athlete should discuss this with his own treating physician.”

3. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

3.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

3.1.1 Personal accident and health insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses, which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

3.1.2 Press equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

3.1.3 Personal property insurance

You should also ensure that you are insured against property loss, theft or damage, which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place, which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

3.2 ATHLETES AND OWNERS

3.2.1 Third party liability insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

3.2.2 Additional liability information

No additional information

3.2.3 Horse insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

4. PROTESTS / APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link: <https://inside.fei.org/content/general-regs-statutes>.

5. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

6. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

7. ADDITIONAL INFORMATION FROM THE ORGANISER

No additional information

8. MINIMUM AGE LIMITATION

Level	Athletes	Horses
1*	12	5
2*	14	6
3*	16	6
4*	18	7
5*+CH4*	18	8

9. PRIZE MONEY DISTRIBUTION

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

The value of the **1st prize must not exceed 1/3 of the total prize money** distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

XV. ANNEXES

1. STEWARDING

If an athlete is uncertain as to whether the boots he/she intends to use during an event are allowed, he/she or his/her representative should show the boots to the Chief Steward for his/her opinion before the boots are used in training or in competition.

In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Championships, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.

As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask his/her groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. [Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.] If an athlete or his/her groom refuses to remove and re-place the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.

If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.

This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1)